



Huntington - Ironton Empowerment Zone ZONE LOAN Application – Non Real Estate

Please provide the information requested, using "None" or "Not Applicable" where necessary. If more space is needed to answer any specific question, attach a separate sheet. A fully completed application will eliminate unnecessary delays. Return completed application and all required supporting documentation to the Zone Loan, LLC (ZL, LLC) along with a nonrefundable \$250.00 application fee.

I. APPLICANT INFORMATION:

Name: _____ Date of Application: _____

Name of Contact Person/Title: _____

Address (Street/City/Zip): _____

Telephone Number: _____ Fax Number: _____

Type of Business: _____

Trade Name: _____ Employer's I.D. # : _____

Amount of Financing Requested: _____ Number of Permanent Full-time Jobs
Created: _____ Maintained: _____

Total Project Costs: _____ Number of Permanent Part-time Jobs
Created: _____ Maintained: _____

II. PROJECT LOCATION:

Street Address: _____

Municipality: _____

Is this project located within the Huntington - Ironton Empowerment Zone census tracts, or a "developable" site? Yes _____ No _____

III. PROJECT DESCRIPTION: (One Page) (Please include a brief history and discussion of the project's benefit to the Empowerment Zone and its residents)

IV. BUSINESS INFORMATION:

- A. Business Organization: Corporation Partnership Sole Proprietorship LLC Other
If incorporated, State: _____ Date Founded: _____ Years in Continuous Operation: _____
- B. Is the applicant a subsidiary, direct or indirect affiliate of any other organization? Yes No
If yes, indicate name, address, employer I.D. number, related organization and relationship.
- C. List all officers and partners of the applicant. Also list all principals and stockholders of the applicant owning 20% or more of the project. If the applicant is a publicly held corporation, please provide the latest proxy statement indicating stock ownership and 10-k.
- D. Provide the names and business addresses of all other companies, partnerships, proprietorships, or business associations in which such person or entities listed in items B and C above holds interest, stock, or ownership, and the percentage of such ownership.
- E. Does the applicant or any principal of the applicant have any familial or business relationship with any member of the Empowerment Zone Board of Directors, Loan Review Committee or staff? Yes No
If yes, please provide information regarding the relationship.
- F. Please answer the following for any persons or entities listed in A, B, C, and D above. If the answer is yes to any of the following questions, provide details on a separate page titled **Exhibit IV. F.**
1. Has been, or is now, charged with, convicted of, under indictment, on parole or probation, or a plaintiff in, any criminal or civil offense other than a minor motor vehicle violation? Yes No
 2. Has been, is now subject to or has pending, any disciplinary action or order resulting from criminal, civil or administrative proceedings by any administrative, governmental or regulatory body? Yes No
 3. Has been, or is now denied a business-related license or had it suspended or revoked by any administrative, governmental or regulatory agency? Yes No
 4. Has been or is now disbarred, suspended or disqualified from contracting with federal, state or municipal agency? Yes No

V. **BANKING, ACCOUNTING AND LEGAL PROFESSIONALS:** (Provide applicant information)

Banking:

Name of Firm: _____

Address: _____

Contact Person/Title: _____

Telephone Number: _____ Fax Number: _____

Accounting:

Name of Firm: _____

Address: _____

Contact Person/Title: _____

Telephone Number: _____ Fax Number: _____

Legal:

Name of Firm: _____

Address: _____

Contact Person/Title: _____

Telephone Number: _____ Fax Number: _____

VI. LOAN USE OF FUNDS

A. Equipment

1. List each item of new equipment to be acquired as part of the project.

Type:	Purchase Price:
_____	_____
_____	_____
_____	_____

2. List each item of used equipment to be acquired as part of the project.

Type:	Estimated Value:	Age:
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. Permanent Working Capital

- 1. Inventory Financing _____
- 2. Accounts Receivable Financing _____
- 3. Training & Marketing Financing _____

TOTAL WORKING CAPITAL _____

VIII. EMPLOYMENT IMPACT (Permanent Jobs)

Applicants for loans of \$100,000 or greater from ZL, LLC requires the applicant to give qualified EZ residents hiring priority. In addition, employment opportunities must be coordinated through the Ohio Department of Job and Family Services or the West Virginia Department of Employment Programs.

Job Descriptions: (Provide a brief description of the specific occupational titles that correspond to the new jobs to be created as a result of this funding request, together with estimated annual wages to be paid for each title. Be specific (i.e.) 2 Secretarial positions @ \$18,000 per year; 1 supervisory personnel @ \$35,000 per year.)

Indicate the number of people presently employed and the number that will be employed at the project, at the end of the first year and second years after the project has been completed (do not include construction workers). All projections should be accurate, conservative and achievable. All figures should be based upon full-time equivalents (i.e. two half-day workers equal one full-time equivalent.)

Type of Position	On Site at Present			First year after Completion			Second Year after Completion		
	Total	Created	Maintained	Total	Created	Maintained	Total	Created	Maintained
Professional Managerial									
Technical									
Skilled Semi-Skilled									
Unskilled									
TOTALS									

How many of the above employees are Empowerment Zone residents? _____

How many future employees do you anticipate to hire from the Empowerment Zone? _____

IX. COLLATERAL

A. Primary Residence: _____ own _____ rent
If own, please complete: _____ sole owner _____ joint ownership w/ _____
Address: _____
Block(s) & Lots(s): _____

Approximate Market Value*: \$ _____
Outstanding Mortgage: \$ _____
Estimated Equity (Market Value – Outstanding Mortgage): \$ _____

B. Business Property: _____ own _____ rent
If own, please complete: _____ sole owner _____ joint ownership w/ _____
Address: _____
Block(s) & Lots(s): _____

Approximate Market Value*: \$ _____
Outstanding Mortgage: \$ _____
Estimated Equity (Market Value – Outstanding Mortgage): \$ _____

C. Other Available Collateral: (List)
Cash Securities, Equipment, Other: (Include description, value and appraisal, if applicable)

Real Estate:
Address: _____
Block(s) & Lots(s): _____

Approximate Market Value*: \$ _____
Outstanding Mortgage: \$ _____
Estimated Equity (Market Value – Outstanding Mortgage): \$ _____

As primary collateral, equity must be available for first or second lien position and may be utilized as secondary collateral regardless of equity value.

*Attach an appraisal for the property. If an appraisal is unavailable, provide a copy of the assessor’s most recent assessment of the property’s current market value. The need for an appraisal will be evaluated for each application.

X. SOURCES AND USES OF FUNDS

List all sources of financing to be utilized for this project including equity contributions, private financing and other public resources. Attach executed funding commitments for each of the entities providing capital to fund this project.

	Source	Amount	Commitment Expiration Date	Describe Use of Funds
Equity Contribution				
Financing				
Funding				

CERTIFICATION OF APPLICATION:

Eligibility for financial assistance is determined by the information presented in this application and the required attachments and exhibits. Any changes in the status of the proposed project from the facts presented herein could disqualify the project.

Only the governing entity of the participating agency(s) may take action to determine project eligibility and to authorize the issuance of funds.

By signing below, I, certify that all information and statements made in reference to this application are, to my knowledge, true and complete, and I understand that if such information is willfully false, I may be subject to prosecution. By signing below, I also authorize Zone Loan, LLC (ZL, LLC) to investigate my/our personal and business financial credit history as necessary to process a loan application. The undersigned authorize any person or consumer reporting agency to give ZL, LLC any information it may have on the undersigned. The Undersigned, in applying for financial assistance from ZL, LLC, recognizes that prior to receiving any financial assistance he or she will agree to comply with all federal, state and local laws and regulations to the extent that such are applicable

AUTHORIZATION TO RELEASE INFORMATION:

This is to certify that I as an applicant for a loan with Zone Loan, LLC (ZL, LLC), do hereby authorize the release of any and all information to ZL, LLC from whomever they deem it necessary to make such a request. Such information will include, but not be limited to: credit history, criminal history records, military records, former employer records, educational records or transcripts, income tax information, and insurance information. I also release all persons from any liability, which results from furnishing said information to ZL, LLC. Further, I authorize ZL, LLC to copy or otherwise reproduce this original document and let such copied or otherwise reproduced copies act as the original instrument. The original document is to be obtained on file with ZL, LLC for no less than two years.

I have read and accept the above certifications, disclaimers and authorizations:

Signature

Title

Date

THE GOVERNING ENTITY OF THE PARTICIPATING AGENCY(S) AND/OR CORPORATION(S) RESERVES THE RIGHT TO DETERMINE WHICH PROJECTS TO FINANCE AND TO AMEND THESE GUIDELINES AT ANY TIME